Q: How do I know what information is on the Procedure Fee File?
A: The Procedure Fee File contains the rates and other rate related information by procedure and revenue code. The Procedure Rate File Layout (pdf) is a list of the fields and data values of the information on the fee file.

Q: What file should I access, csv or txt?
A: Depending on the software available on your PC, the user may easily use the csv or txt format. Both formats contain the same data. The DMAS Procedure Fee File instructions note which type of file is available to download.

Suggestion: The txt version is recommended for users who wish to download this document into a database application. The csv version opens easily in an Excel spreadsheet file.

Q: How long will it take to download?
A: Download time is determined by the size of the file and the internet connection. If downloading via a dial-up connection by phone line it may take 30 minutes or more. High-speed internet and broadband connections are much faster.

Q: Will the Procedure Fee File tell me if a procedure needs to be prior authorized?
A: Yes, it will identify a numeric value for the field PA_TYPE, one of the following:

• 00 No PA required

• 01 Always needs a PA

• 02 Only needs PA if service limits are exceeded

• 03 Always needs PA, with per frequency

Q: What does "IC" mean on the procedure fee file?
A: IC is an abbreviation for Individual Consideration. These procedure codes cannot be priced because of a lack of benchmark data and converted to an individual consideration (IC) payment. If the procedure code is covered, providers may be required to send additional information with their claim and the claim suspends and receives a manual review.