

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

INFORMATION TECHNOLOGY AUDIT MANAGER

Role Title: Audit Services Manager II

Position # 01056

Pay Band 6 Level II – Hiring Range: \$55,672 - \$100,000

Closing Date: August 1, 2016

Challenging opportunity to provide management direction for Virginia Medicaid Internal Audit Division through planning and conducting risk-based audits including audits of: information technology, IT security compliance, federal and state regulation compliance, financial, and accounting audits. The position will supervise internal audit staff on audits, confidential investigations, and special projects. This position also manages and supervises the work and performance of the division senior systems analyst, and will have full responsibility to plan, conduct, and direct multiple, complex audit engagements concurrently. Additionally responsible for appraising the adequacy of corrective actions to improve deficient conditions reported in internal and external audit findings. The Information Technology Audit Manager will be a proactive partner interfacing with all levels of management throughout the Agency, including the Executive Management Team. Qualified applicants must have:

- Considerable knowledge of the application of information technology and security concepts, systems development methodologies based on life cycle principles, computer-assisted auditing techniques, and of the key concepts of the internal control of automated systems, especially of automated financial systems.
- Comprehensive knowledge of Commonwealth of Virginia's IT Information Security Standards, National Institute of Standards and Technology (NIST) Special Publication 800-53 (Revision 4), HIPAA Security Rule, and Department of Accounts ARMICS requirements.
- Considerable experience conducting internal audits and have a broad knowledge of information technology and the key concepts of internal control of automated systems, especially automated financial systems.
- Working knowledge of generally accepted accounting principles, accounting systems, and both IIA and GAO auditing standards.
- Demonstrated ability to supervise multiple audit projects and independently conduct audits.
- Several years of progressively responsible experience as a senior-level auditor or information technology auditor with significant IT and security audit experience and supervisory or managerial experience (preferred).
- Demonstrated ability to communicate effectively at all levels both verbally and in writing.
- Proven ability to supervise professional staff.
- Considerable knowledge of the Medicaid Program and the federal grants environment as applicable to Medicaid.
- Experience interpreting and applying pertinent laws and regulations to specific situations.
- Proficiency with the PC for word processing software, spreadsheet, and database applications.
- Expert level of skill in the use of Excel software for audit analyses.

- Experience using SAS, ACL, or similar auditing software tools (preferred but not required).
- Graduated from an accredited college/university with major study in information systems, accounting, business administration, or a related field (strongly preferred).
- Certification as a CISA, CIA, CISSP, or CPA (preferred but not required).

Pursuant to Sections 2.2-3115 and 2.22-3115 of the Code of Virginia, this position has been designated to file a Statement of Economic Interests Form at the time of employment and semi-annually thereafter.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by **11:59 p.m.** on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <https://virginiajobs.peopleadmin.com/>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.

EEO/AA/ADA