

Department of Medical Assistance Services

Policy Statement

March 25,2006

It is the policy of the Commonwealth of Virginia that personal information about citizens will be collected only to the extent necessary to provide the services or benefit desired; that only appropriate information will be collected; and that the citizen shall understand the reason the information is collected and be able to examine their personal record which is maintained by a public body.

Privacy

Your personal privacy is important to us, and our privacy policy is clear: We do not collect any personal information when you visit the Department of Medical Assistance of Virginia web site unless you choose to provide that information to us.

During your visit to this site, we do gather and store certain information about your visit automatically. This information does not identify you personally and is limited to:

- The IP address (a number automatically assigned to your computer in order to browse the Web) and Internet domain (for example, "company.com" if you connect from work, "school.edu" if you connect from school) of your computer;
- The type of browser and operating system used to access our Web site;
- The date and time you access our Web site;
- The pages you visit; and
- If you linked to this Web site from another Web site, the address of that Web site.

This information is used to track site usage and user technology; this information in turn helps us to make our site more useful to visitors.

Use and Collection of Personal Information

Other than the information listed above, personal information is only collected if you send an e-mail to staff or fill out a form with your personal information and submit it through our web site. These communications are automatically logged for tracking purposes, and will be used to follow-up on your comments, questions, or requests.

We do not collect personal information for any other purposes. The information that you provide is not given to any private organizations or private persons, nor do we collect or use information for commercial marketing.

Plug-ins

- Adobe Portable Document Format files (.pdf) - [Adobe Acrobat Reader](#)
- Microsoft Word documents (.doc) - [Word Viewer](#)
- Microsoft Excel spreadsheets (.xls) - [Excel Viewer](#)
- Microsoft PowerPoint presentations (.ppt) - [PowerPoint Viewer](#)
- WinZip files (.zip) - [WinZip](#)
- [Form](#)

Links

In order to provide additional relevant information to our users, this site may link to a number of outside sources and sites. However, we are not responsible for the content, accuracy of information or maintenance of these sites. Nor should our linking to any external site be viewed as an endorsement of any content found there.